NOTICE

OF



MEETING

PLANNING & HOUSING OVERVIEW & SCRUTINY PANEL

will meet on

WEDNESDAY, 7TH MARCH, 2018

At 6.00 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD,

TO: MEMBERS OF THE PLANNING & HOUSING OVERVIEW & SCRUTINY PANEL

COUNCILLORS RICHARD KELLAWAY (CHAIRMAN), MAUREEN HUNT (VICE-CHAIRMAN), MALCOLM BEER, GERRY CLARK, DR LILLY EVANS, LEO WALTERS AND JULIAN SHARPE

SUBSTITUTE MEMBERS

COUNCILLORS CLIVE BULLOCK, SAYONARA LUXTON, ADAM SMITH, LYNDA YONG, CLAIRE STRETTON, JOHN STORY AND EILEEN QUICK

Karen Shepherd - Democratic Services Manager - Issued: Tuesday, 27 February 2018

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator Nabihah Hassan-Farooq 01628 796345

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

Recording of Meetings –In line with the council's commitment to transparency the meeting will be audio recorded, and filmed and broadcast through the online application Periscope. The footage can be found through the council's main Twitter feed @RBWM or via the Periscope website. The audio recording will also be made available on the RBWM website, after the meeting.

Filming, recording and photography of public Council meetings may be undertaken by any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be in the public domain. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting.

<u>AGENDA</u>

<u>PART I</u>

<u>ITEM</u>	SUBJECT	<u>PAGE</u> <u>NO</u>
		<u>INO</u>
1.	APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	-
2.	DECLARATIONS OF INTEREST	5 - 6
	To receive any declarations of interest.	
3.	MINUTES OF MEETING HELD ON THE 1ST FEBRUARY 2018	7 - 10
	To agree the minutes of the meeting held on the 1 st February 2018.	
4.	TASK AND FINISH GROUP- PLANNING SERVICE	11 - 16
	To consider and approve the draft terms of reference for the Task and Finish Group.	
5.	DATES OF FUTURE MEETINGS	-
	18 th April 2018.	